

MISC

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DUPLICATE

February 3, 2005

Mr. Mike Williamson  
Newton County Assessor  
Courthouse  
201 North 3<sup>rd</sup> Street  
Kentland, Indiana 47951

RE: Publishing Sales  
Disclosures to the Internet  
and Image Viewer  
Proposal

Dear Mr. Williamson,

This letter is written to provide Newton County with a proposal to publish Parcel Sales Disclosure information on the GIS website and to install the Image Viewer software.

### SCOPE OF PROPOSED SERVICES

#### Item 1- Publish Sales Disclosures

Plexis Group shall create a Sales Disclosure Form with intelligent fields defined by the County. These fields will be populated from sales disclosure information entered and saved into *ecama*™ by the Assessor's office.

Plexis Group shall create functions to allow the user to search for sales disclosures by Township, tax unit, neighborhood code, property class, property address, map ID, owner name, and tax ID.

A function to download this report to Microsoft® Excel® will be available.

Plexis Group shall provide this information as a secure site initially. The site will be available to the public whenever the Assessor has reviewed the information and gives Plexis written notice to remove the security associated with this information.

### **Item 2 – Image Viewer**

Plexis Group shall provide one (1) license of the Image Manager software with the following functionality:

- **View / Browse** – search for images by parcel identification number (PIN) grouped by Assessment Year.
- **Add / Upload** – associate newly created Images with existing PIN's and group them by Assessment Year.
- **Edit / Delete** – delete images or edit the Information about an image.
- **Administration** – the ability to “undo” deleted Images.
- **Parcel Renaming** – the ability to change PIN's.

### **NEWTON COUNTY'S OBLIGATION**

Newton County will provide access to the sales disclosure information for monthly updates.

Newton County shall provide Images to Plexis Group in a JPEG, GIF, or BMP format.

Newton County shall provide an area suitable for training Newton County staff on Image Manger.

### **FEE FOR PROPOSED SERVICES**

The fee for the proposed services as described above shall be per our existing ecama™ contract dated August 22, 2001

#### **Item 1 – Publish Sales Disclosures**

The fee for publishing the sales disclosures data shall be a lump sum amount of two thousand five hundred (\$2,500) dollars.

## Item 2 – Image Viewer

The fee to install and configure the Image Manager shall be as follows:

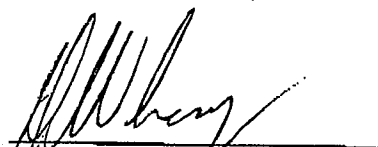
Item	Fee
One (1) license of Image Manager (customized for Newton County)	\$1,000
Installation and training (1/2 day up to 4 people)	\$ 750
<b>TOTAL</b>	<b>\$1,750</b>
Annual Support and Maintenance – beginning in year two (2)	\$ 250


To summarize Plexis shall publish the sales disclosure data from ecama onto the internet, each month and install One (1) license of Image Manager for a total lump sum fee of \$4,250.

We trust this proposal meets your project needs and look forward to working with you on this project. Should you have any questions regarding this proposal or wish to discuss in more detail, please do not hesitate to call.

Very Truly Yours,

PLEXIS GROUP, L.L.C.

  
 Tim Lacy  
 Sales Consultant

  
 Authorized Signature  
 Newton County

xc: Dina Sabri, Plexis Group  
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